

MEETING OF MAYOR AND COUNCIL
AGENDA – FEBRUARY 16, 2022

* MEETING CALLED TO ORDER * SALUTE TO THE FLAG * MOMENT OF SILENCE

* ROLL CALL

Mayor Slavicek
Council President Reid
Councilman Duffy
Councilman Dzingleski
Councilman Karczewski
Councilman Mena
Councilman Stasi

* OPEN PUBLIC MEETINGS ACT STATEMENT

Adequate notice of this meeting has been provided as is required under Chapter 231 Public Law 1975 specifying the time, date, location and to the extent known the agenda by posting a copy on the bulletin board in the Municipal Building outside of the meeting room and providing a copy to the News Tribune and Sentinel newspapers and by filing a copy in the office of the Municipal Clerk in accordance with certification which will be entered in the minutes of this meeting .

* PUBLIC PORTION

During the Public Portion of any Council Meeting members of the Public may only speak on topics of concern to the residents of the Borough. Each individual will be given five minutes to speak as per the Rules to Govern adopted on January 6, 2022. During the Public Portion of any meeting, the members of the Public as well as the Governing Body shall be courteous and respectful to one another. No comments and/or behavior that are considered disrespectful, ill-willed, or with the intent to harass will be tolerated. If such behavior occurs, then that individual member of the Public will be asked to sit down and his or her turn to speak will be over, even if the five minutes is not.

No one from the Public wished to speak.

* CONSENT AGENDA 67A

Report of Municipal Clerk, Tax Collector

RESOLUTIONS:

- 2022 - #61 Refund of Community Center Rental
- #62 Amendment to Resolution #2022 – 02
- #63 Amendment to Resolution #2022 – 11
- #64 Temporary Appropriation #2
- #65 Payment of Bills
- #66 Community Development Block Grant Program Subgrant Agreement
- #67 Authorization for Remington Vernick to act on behalf of the Borough of Helmetta

* MINUTES – January 19, 2022

* REPORTS OF MAYOR, COUNCILMEMBERS, BOROUGH ADMINISTRATOR,
BOROUGH ATTORNEY

* NEW BUSINESS

Additional fees to charge for Community Center Rental for over four (4) hours

* CLOSED SESSION

* Ordinance 2022 – 01 (Second Reading)

Ordinance to exceed the Municipal Budget Appropriation Limits and to establish
a Cap Bank (N.J.S.A. 40A:4-45.14)

* ADJOURNMENT

MEETING OF MAYOR AND COUNCIL
MINUTES - FEBRUARY 16, 2022

* MEETING CALLED TO ORDER* SALUTE TO THE FLAG* MOMENT OF SILENCE

The meeting was called to order by Mayor Chris Slavicek at 7:05 P.M. All in attendance Pledged Allegiance to the Flag. A moment of silence was observed for those who are fighting for our freedom.

* ROLL CALL

Mayor Slavicek
Council President Reid
Councilman Duffy
Councilman Dzingleski
Councilman Karczewski
Councilman Mena
Councilman Stasi
Also in attendance:

· Borough Administrator Sal Masucci and Borough Attorney Joseph Youssouf

OPEN PUBLIC MEETINGS ACT STATEMENT

Adequate notice of this meeting has been provided as is required under Chapter 231 Public Law 1975 specifying the time, date, location and to the extent known the agenda by posting a copy on the bulletin board in the Municipal Building outside of the meeting room and providing a copy to the News Tribune and Sentinel newspapers and by filing a copy in the office of the Municipal Clerk in accordance with certification which will be entered in the minutes of this meeting .

* PUBLIC PORTION

During the Public Portion of any Council Meeting members of the Public may only speak on topics of concern to the residents of the Borough. Each individual will be given *five* minutes to speak as per the Rules to Govern adopted on January 6, 2022. During the Public Portion of any meeting, the members of the Public as well as the Governing Body shall be courteous and respectful to one another. No comments and/or behavior that are considered disrespectful, ill-willed, or with the intent to harass will be tolerated. If such behavior occurs, then that individual member of the Public will be asked to sit down and his or her turn to speak will be over, even if the *five* minutes is not.

Jack Kramer, Helmetta Emergency Management Coordinator and Helmetta Fire Department gave an update on the flooding from Hurricane Henri and on the Fire Department. They are planning a Car Show for October 9 and a 5K run as fundraisers. Their next meeting will be on March 14 where the Installation will take place. They are in the process of cleaning up behind the Fire Department.

* Community Development Block Grant Hearing

* The meeting was opened to the Public regarding the Grant Hearing. There was no one from the Public who wished to speak. It was the consensus that we have the Municipal Parking lot repaired. The application will be filed with this request.

*

CONSENT AGENDA Report of Municipal Clerk, Tax Collector

* RESOLUTIONS:

2022 - #61 Refund of Community Center Rental

#62 Amendment to Resolution #2022 - 02

#63 Amendment to Resolution #2022 - 11

#64 Temporary Appropriation #2

#65 Payment of Bills

#66 Community Development Block Grant Program Subgrant Agreement

#67 Authorization for Remington Vernick to act on behalf of the Borough of Helmetta

MOTION - Councilman Dzingleski SECOND - Councilman Duffy

ROLL CALL: 6 - 0

REPORT OF MUNICIPAL CLERK

JANUARY

2022 SANDRA BOHINSKI

	Copies	Marr Lic	Plng Bd	Recycling	Marr Cer	Peddler's
Eniclerico	<u>\$28.00</u>	<u>\$28.00</u>				
TOTAL	\$28.00	\$28.00				

Dog & Cat Licenses \$1,082.00

BOROUGH OF HELMETTA

REPORT OF THE TAX COLLECTOR

Tina Mc Dermott
 TINA McDERMOTT
 TAX COLLECTOR

MONTH OF: JANUARY

DATED: 2/10/2022

TAXES 2021 19,393.42
 TAXES 2022 1,011,346.62
 TAXES 2023 0.00

ADJUSTMENTS
 TRANSFER OVERPAYMENTS 0.00
 NSF CHECK FEE 25.00

DISBURSEMENTS
 INTEREST 1,266.64

25.00

COSTS FOR TAX SALE
 LIEN REDEMPTION
 RECORDING FEES
 DUPLICATE CERT
 DUPLICATE BILL
 TAX SALE PREMIUMS

TOTAL 1,032,006.68

CLOSING BALANCES
 DEBIT
 2019 0.00
 2021 1,873,662.67
 2022 0.00
 CREDIT
 (38,011.10)
 (8,427.31)
 0.00
 NET
 (38,011.10) Kaplan
 1,865,235.36
 0.00

TAX COLLECTORS TRUST

Ledger Bal

PRIOR BALANCE

16,933.95 12/31/2021

DEPOSITS

2.23 INT 1/31

16,936.18

DISBURSEMENTS

0.00

BANK BALANCE

16,936.18

Statement Bal
 1/31/2022

BOROUGH OF HELMETTA
2021
 DELINQUENT TAXES AS OF:

1/31/22

	TOTAL	Penalty		<u>2021</u>
				0.00
				<u>69,308.33</u>
DECEMBER				
<u>2022</u>		Cash Recpts	adj	
JANUARY	<u>69,308.33</u>	(19,393.42)		49,914.91
FEBRUARY				0.00
MARCH				0.00
APRIL				0.00
MAY				0.00
JUNE				0.00
JULY				0.00
AUGUST				0.00
SEPTEMBER				0.00
OCTOBER				0.00
NOVEMBER				
BALANCE				<u>\$ 49,914.91</u>

Total's by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	1-01	19,590.88	0.00	19,590.88	0.00	0.00	19,590.88
WATER OPERATING FUND	1-05	226.96	0.00	226.96	0.00	0.00	226.96
SEWER OPERATING FUND	1-07	189.96	0.00	189.96	0.00	0.00	189.96
	Year Total:	20,007.80	0.00	20,007.80	0.00	0.00	20,007.80
CURRENT FUND	2-01	14,140.06	0.00	14,140.06	0.00	0.00	14,140.06
WATER OPERATING FUND	2-05	221.15	0.00	221.15	0.00	0.00	221.15
SEWER OPERATING FUND	2-07	114.72	0.00	114.72	0.00	0.00	114.72
	Year Total:	14,475.93	0.00	14,475.93	0.00	0.00	14,475.93
GENERAL CAPITAL FUND	C-04	4,543.92	0.00	4,543.92	0.00	0.00	4,543.92
	Total of All Funds:	39,027.65	0.00	39,027.65	0.00	0.00	39,027.65

RESOLUTION
2022 – 61

REFUND OF COMMUNITY CENTER RENTAL

WHEREAS, on January 2, 2022, we had a snowstorm with icy conditions; and

WHEREAS, Tatyana Levchyk had an event scheduled at our Community Center;
and

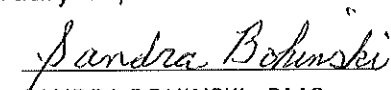
WHEREAS, for safety reasons we had to cancel this event.

NOW THEREFORE BE IT RESOLVED that a refund of \$250.00 for the rental fee be returned to Tatyana Levchyk, 1201 Stoneridge Circle, Helmetta.

	Motion	Second	Aye	Nay	Abstain	Absent
Reid			✓			
Duffy		✓	✓			
Dzingleski	✓		✓			
Karczewski			✓			
Mena			✓			
Stasi			✓			

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on February 16, 2022.


SANDRA BOHINSKI, RMC
Municipal Clerk

RESOLUTION
#2022 – 62

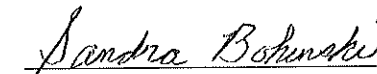
AMENDMENT TO RESOLUTION # 2022 – 02

BE IT RESOLVED that the salary for Joseph Youssef, Esq., our Borough Attorney, be hereby amended to \$550.00 per meeting and \$165.00 for ordinance preparations, resolutions, and formal applications.

	Motion	Second	Aye	Nay	Abstain	Absent
Reid			✓			
Duffy		✓	✓			
Dzingleski	✓		✓			
Karczewski			✓			
Mena			✓			
Stasi			✓			

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on February 16, 2022.


SANDRA BOHINSKI, RMC
Municipal Clerk

RESOLUTION
#2022 – 63

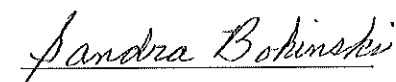
AMENDMENT TO RESOLUTION # 2022 – 11

BE IT RESOLVED that the salary for Jennifer Burgess our Borough Prosecutor, be hereby amended to \$400.00 a Court Session not to exceed \$7,200.00 per year.

	Motion	Second	Aye	Nay	Abstain	Absent
Reid			✓			
Duffy		✓	✓			
Dzingleski	✓		✓			
Karczewski			✓			
Mena			✓			
Stasi			✓			

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on February 16, 2022.


SANDRA BOHINSKI, RMC
Municipal Clerk

RESOLUTION

#2022-64

TEMPORARY EMERGENCY APPROPRIATION #1

WHEREAS, an emergency condition has arisen in the 2022 Operating Budgets with respect to additional cost prior to the adoption of the budget, N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation, and;

WHEREAS, the total Emergency Temporary Resolutions adopted in the year 2021 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, P.L. 1951 as amended) including this resolution totals \$704,085.00 (seven hundred four thousand eighty-five), and;

Now, therefore, be it resolved that in accordance with N.J.S.A. 40A:4-20:

1. An Emergency Temporary Appropriation be and the same is hereby made for:

Current Fund		
2-01-20-110-023	Mayor & Council OE -Website	\$0.00
2-01-20-120-010	Municipal Clerk S&W	\$9,000.00
2-01-20-120-020	Municipal Clerk OE	\$3,000.00
2-01-20-701-010	Administrator S&W	\$15,000.00
2-01-20-701-020	Administrator OE	\$1,100.00
2-01-20-705-010	Finance S&W	\$6,000.00
2-01-20-705-021	Finance OE	\$7,000.00
2-01-20-706-020	Audit Services	\$11,450.00
2-01-20-708-010	Tax Collection S&W	\$3,000.00
2-01-20-708-020	Tax Collection OE	\$0.00
2-01-20-710-010	Tax Assessor S&W	\$5,000.00
2-01-20-710-020	Tax Assessor OE	\$2,120.00
2-01-20-712-020	Legal Services OE	\$25,000.00
2-01-20-715-020	Engineering Services OE	\$3,500.00
2-01-21-720-010	Planning Board S&W	\$1,500.00

2-01-21-720-020	Planning Board OE	\$1,100.00
2-01-22-725-010	Code Enforcement S&W	\$1,500.00
2-01-22-725-020	Code Enforcement OE	\$1,000.00
2-01-23-730-020	Liability Insurance	\$2,000.00
2-01-23-732-020	Worker's Comp Insurance	\$2,000.00
2-01-23-733-020	Health Insurance Employee	\$10,000.00
2-01-23-734-016	Unemployment/Disability Ins.	\$500.00
2-01-25-749-020	Fire OE	\$500.00
2-01-25-749-021	Fire Dept. Communications	\$7,500.00
2-01-25-752-010	Fire Prevention S&W	\$1,220.00
2-01-25-752-020	Fire Prevention OE	\$1,100.00
2-01-25-757-020	Municipal Prosecutor OE	\$2,200.00
2-01-26-315-020	Vehicle Maintenance OE-DPW	\$3,500.00
2-01-26-325-002	Condo Act/Street Lights	\$7,900.00
2-01-26-325-020	Condo Act/Trash Removal	\$60,000
2-01-26-325-021	Condo Act/Snow & Leaf Removal	\$6,400.00
2-01-26-765-010	Streets & Roads S&W	\$0.00
2-01-26-765-020	Streets & Roads OE	\$6,000.00
2-01-26-771-010	Recycling S&W	\$100.00
2-01-26-771-020	Recycling Solid Waste	\$500.00
2-01-26-772-020	Buildings & Grounds OE	\$6,500.00
2-01-27-788-010	Animal Control S&W	\$1,650.00
2-01-27-788-020	Animal Control OE	\$500.00
2-01-28-795-020	Recreation OE	\$6,000.00
2-01-28-796-020	Parks OE	\$2,000.00
2-01-28-797-020	Senior Citizen OE	\$500.00
2-01-31-825-020	Electricity OE	\$6,000.00

2-01-31-826-020	Street Lighting OE	\$5,500.00
2-01-31-827-020	Telephone OE	\$5,000.00
2-01-31-829-030	Natural Gas OE	\$2,500.00
2-01-31-830-020	Fuel Oil Purchase OE	\$1,000.00
2-01-31-831-020	Postage OE	\$1,000.00
2-01-31-832-020	Copying OE	\$1,000.00
2-01-31-833-020	Gasoline	\$3,000.00
2-01-31-834-020	Office Supplies OE	\$1,500.00
2-01-32-837-020	Landfill/Solid Waste	\$11,000.00
2-01-35-842-020	Accum Sick Leave Reserve	\$1,000.00
2-01-36-844-020	PERS Contributions	\$1,000.00
2-01-36-845-015	Social Security	\$5,000.00
2-01-36-848-015	ERI Contribution	\$1,000.00
2-01-42-855-010	Municipal Court S&W	\$8,000.00
2-01-42-855-020	Municipal Court OE	\$1,500.00

Interlocals		
2-01-43-746-030	Police Shared Service	\$134,445.00
2-01-43-747-020	BMS Services	\$0.00
2-01-43-770-020	Trash Removal	\$0.00
2-01-43-772-020	Woodbridge Animal Control	(\$1,200.00)
2-01-43-785-020	Middlesex CO Board of Health	\$10,000.00
2-01-43-786-020	Middlesex CO Recycling Program	\$10,000.00
2-01-45-874-020	MCIA Lease	\$0.00
2-01-45-874-020	MCIA Lease	\$0.00
TOTAL CURRENT FUND		\$433,085.00
WATER UTILITY FUND		

2-05-55-500-010	Salary and Wages	\$20,000.00
2-05-55-500-021	Other Expenses	\$32,000.00
2-05-55-500-025	Purchase of Water	\$80,000.00
2-05-55-511-024	Social Security System	\$2,000.00
2-05-55-525-028	Water-MCIA Lease	\$0.00
TOTAL WATER UTILITY FUND		\$134,000.00
SEWER UTILITY FUND		
2-07-55-500-010	Salary and Wages	\$23,000.00
2-07-55-500-021	Other Expenses	\$32,000.00
2-07-55-500-023	Monroe MUA Charges	\$80,000.00
2-07-55-511-026	Social Security System	\$2,000.00
2-07-55-525-025	Sewer-MCIA Lease	\$0.00
TOTAL SEWER UTILITY FUND		\$137,000.00
GRAND TOTAL		\$704,085.00

	Motion	Second	Aye	Nay	Abstain	Absent
Dzingleski	✓		✓			
Duffy		✓	✓			
Karczewski			✓			
Mena			✓			
Reid			✓			
Stasi			✓			

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the 16th day of February 2022.

Sandra Bohinski
 Sandra Bohinski, RMC
 Municipal Clerk

RESOLUTION

#2022-65

PAYMENT OF BILLS

All bills shall be paid per list.

	Motion	Second	Aye	Nay	Abstain	Absent
Dzingleski	✓		✓			
Duffy		✓	✓			
Karczewski			✓			
Mena			✓			
Reid			✓			
Stasi			✓			

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the 16th day of February 2022.

Sandra Bohinski
SANDRA BOHINSKI, RMC
Municipal Clerk

February 10, 2022
03:26 PM

BOROUGH OF HELMETTA
Bill List By P.O. Number

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void	Invoice
Item Description					Acct Type Description		Enc Date	Date	
22-00036 01/13/22 GEN07		CENTRAL JERSEY SECURITY							
1 QUARTERLY MONITORING (96508)			156.00	2-01-26-772-020	B BUILDINGS & GROUNDS OE	R	01/13/22 02/03/22		96508
2 QUARTERLY MONITORING TEST			96.00	2-01-26-772-020	B BUILDINGS & GROUNDS OE	R	01/13/22 02/03/22		96505
			252.00						
22-00037 01/13/22 MAX		MAXIMUM SECURITY SYSTEMS							
1 COMMUNITY CENTER MONITORING			112.50	2-01-26-772-020	B BUILDINGS & GROUNDS OE	R	01/13/22 02/03/22		86876
22-00038 01/13/22 HOM02		HOME DEPOT							
1 I-PANIC DEVICE			147.00	2-01-26-772-020	B BUILDINGS & GROUNDS OE	R	01/13/22 02/03/22		09440006177802
22-00039 01/13/22 PRI02		PRINCETON FUEL OIL							
1 FUEL PURCHASE (1-10-22)			397.41	2-01-31-830-020	B FUEL OIL PURCHASE	R	01/13/22 02/03/22		F1138424
22-00040 01/13/22 MID17		MIDDLESEX COUNTY TREASURER							
1 FUEL USAGE-DECEMBER 2021			676.59	1-01-31-833-020	B GASOLINE	R	01/13/22 02/03/22		CV-9-12-21
22-00041 01/18/22 SP003		SPOTSWOOD BOROUGH							
1 SPWD-REIMB FOR SCVE ON 8/30			602.71	1-01-26-765-010	B STREET & ROADS S&M	R	01/18/22 02/03/22		
22-00048 01/19/22 SALVA005		SALVATORE MASUCCI							
1 PURCHASE ZOOM-HELMETTA			159.83	2-01-26-772-020	B BUILDINGS & GROUNDS OE	R	01/19/22 02/03/22		INV125984216
22-00055 01/20/22 MGL01		MGL PRINTING SOLUTIONS							
1 1099 FORMS (2021) (186047)			57.50	2-01-20-705-021	B FINANCE OE	R	01/20/22 02/03/22		
22-00061 01/25/22 DB01		D.B. ELECTRIC COMPANY LLC							
1 INVOICE #1095			496.79	2-01-26-772-020	B BUILDINGS & GROUNDS OE	R	01/25/22 02/03/22		
22-00062 01/25/22 AUTOZ005		AUTOZONE STORES LLC							
1 REPAIR OF VEH (6450890142)			101.11	2-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS	R	01/25/22 02/04/22		
22-00063 01/25/22 HOM02		HOME DEPOT							
1 WATER METER REPAIR			69.42	2-05-55-500-021	B WATER OPERATING OE	R	01/25/22 02/03/22		
2 LOCK HARDWARE			529.46	2-01-26-772-020	B BUILDINGS & GROUNDS OE	R	01/25/22 02/03/22		
3 TORCH KIT			289.93	2-01-26-772-020	B BUILDINGS & GROUNDS OE	R	01/25/22 02/03/22		
			888.81						

February 10, 2022
03:26 PM

BOROUGH OF HELMETTA
8111 List By P.O. Number

PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void	Invoice
Item Description					Acct Type Description		Enc Date	Date	
22-00066	01/27/22	HOM02	94.94	2-01-26-772-020	B BUILDINGS & GROUNDS OE	R	01/27/22	02/04/22	
1		TOOL BAR FOR WATER							
22-00067	01/28/22	W.B. MASON	76.41	2-01-20-120-020	B MUNICIPAL CLERK OE	R	01/28/22	02/03/22	
1		OFFICE SUPPLIES 22609753	114.99	2-01-20-701-020	B ADMINISTRATOR OE	R	01/28/22	02/03/22	
2		TONER INV 22684494	191.40						
22-00069	02/01/22	HEL04	7,500.00	1-01-25-749-021	B FIRE DEPARTMENT-COMMUNICATIONS EQUIPMENT R	R	02/01/22	02/03/22	
1		COMMUNICATION EQUIPMENT (FD)							
22-00070	02/01/22	FIR16	7,973.80	1-01-25-749-020	B FIRE DEPARTMENT OE	R	02/01/22	02/10/22	
1		FIRE EQUIPMET (SQ-00225044)							
22-00073	02/01/22	STA02	111.76	2-01-20-701-020	B ADMINISTRATOR OE	R	02/01/22	02/03/22	
1		SUPPLY ORDER-ADMIN							
22-00074	02/01/22	CLA01	1,062.50	2-01-21-720-020	B PLANNING BOARD OE	R	02/01/22	02/03/22	
1		1QTR 2022 RETAINER							
22-00078	02/02/22	BET01	19.73	2-01-26-765-020	B STREETS & ROADS OE	R	02/02/22	02/10/22	
1		2 ROLLS CAUTION TAPE	19.72	2-01-26-765-020	B STREETS & ROADS OE	R	02/02/22	02/10/22	
2		3 CLOTHING HOOK	39.45						
22-00079	02/02/22	HOM02	29.76	2-01-26-772-020	B BUILDINGS & GROUNDS OE	R	02/02/22	02/04/22	
1		4 RLS INSULATION TAPE	47.91	2-01-26-772-020	B BUILDINGS & GROUNDS OE	R	02/02/22	02/04/22	
2		3 GLOVES	17.94	2-01-26-772-020	B BUILDINGS & GROUNDS OE	R	02/02/22	02/04/22	
3		3 GLOVES	95.61						
22-00080	02/02/22	RUT04	97.50	2-01-26-765-020	B STREETS & ROADS OE	R	02/02/22	02/03/22	
1		REG FEE-PUB. WORKS REVIEW	97.50	2-01-26-772-020	B BUILDINGS & GROUNDS OE	R	02/02/22	02/03/22	
2		REG FEE-PUB. WORKS REVIEW	97.50	2-05-55-500-021	B WATER OPERATING OE	R	02/02/22	02/03/22	
3		REG FEE-PUB. WORKS REVIEW	97.50	2-07-55-500-021	B SEWER OPERATING OE	R	02/02/22	02/03/22	
4		REG FEE-PUB. WORKS REVIEW	390.00						

February 10, 2022
03:26 PM

BOROUGH OF HELMETTA
Bill List by P.O. Number

PO #	PO Date	Vendor	Amount	Charge Account	Acct Type	Contract P0 Type	Stat/dk	First Rcvd	Chk/Void	Invoice
Item Description							Enc	Date	Date	
22-00092	02/08/22	PRECISION ANALYTICAL SVCS, INC	37.00	1-05-55-500-021		B WATER OPERATING OE	R	02/08/22	02/08/22	61994
1 DECEMBER SAMPLE ANALYSIS										
22-00093	02/08/22	PRECISION ANALYTICAL SVCS, INC	37.00	2-05-55-500-021		B WATER OPERATING OE	R	02/08/22	02/08/22	
1 JANUARY 2022 SAMPLE ANALYSIS										
22-00094	02/08/22	KELSO & BURGESS	600.00	2-01-25-757-020		B MUNICIPAL PROSECUTOR OE	R	02/08/22	02/08/22	
1 COURT SESSION 2/8/22 (FEB 22)										
22-00095	02/08/22	MIDDLESEX COUNTY TREASURER	755.44	2-01-31-833-020		B GASOLINE	R	02/08/22	02/08/22	
1 FUEL USAGE-JANUARY 2022										
22-00096	02/08/22	STARZSTAR COMMUNICATIONS	225.64	2-01-31-827-020		B TELEPHONE COSTS	R	02/08/22	02/08/22	SUB01305321
1 TELEPHONE-FEBRUARY 2022 (F)										
2 TELEPHONE-FEBRUARY 2022 (MUNIC)										SUB01305322
			568.24							
22-00097	02/10/22	GAFFEY DESIGNS	800.00	2-01-28-795-020		B RECREATION OE	R	02/10/22	02/10/22	
1 FLYER DESIGN (9/21-10/21)										
22-00098	02/10/22	REMINGTON & VERNICK ENGINEERS	4,131.92	C-04-55-700-100		B 20-02 ROAD IMPROVEMENTS OLD FORGE RD	R	02/10/22	02/10/22	
1 JOB # 12067082-17										
2 JOB # 12067085-13										
3 JOB # 12067085-13										
			4,651.92			B TAX ASSESSOR OE	R	02/10/22	02/10/22	
22-00099	02/10/22	CLEARY GILACOBSE ALFIERI&JACOBS	459.00	2-01-20-712-020		B LEGAL SERVICES OE	R	02/10/22	02/10/22	
1 LEGAL SERVICES JANUARY 2022										
Total Purchase Orders:			48	Total P.O. Line Items:	70	Total List Amount:	39,027.65	Total Void Amount:	0.00	

RESOLUTION
2022 – 66

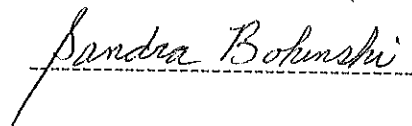
Community Development Block Grant Program
Subgrant Agreement

BE IT RESOLVED by the Governing Body of the Borough of Helmetta that they do hereby authorize the Mayor and Municipal Clerk to sign the Community Development Block Grant Subgrant Agreement for the ADA Improvements to the Municipal Facilities in the funding amount of \$27,800.00.

	Motion	Second	Aye	Nay	Abstain	Absent
Reid			✓			
Duffy		✓	✓			
Dzingleski	✓		✓			
Karczewski			✓			
Mena			✓			
Stasi			✓			

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on February 16, 2022.



SANDRA BOHINSKI, RMC
Municipal Clerk

RESOLUTION
#2022 - 67

AUTHORIZATION FOR REMINGTON VERNICK TO
ACT ON BEHALF OF THE BOROUGH OF HELMETTA

BE IT RESOLVED that the Borough of Helmetta does hereby authorize Remington Vernick to act on their behalf in submitting applications regarding HPO Project #22-0212-1 Maple Street Improvements, Middlesex County, Helmetta Borough and HPO Project - L2021 - 115.

	Motion	Second	Aye	Nay	Abstain	Absent
Reid			✓			
Duffy		✓	✓			
Dzingleski	✓		✓			
Karczewski			✓			
Mena			✓			
Stasi			✓			

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on February 16, 2022.

Sandra Bohinski
SANDRA BOHINSKI, RMC
Municipal Clerk

RESOLUTION
#2022 – 67A

CONSENT AGENDA

The following routine items and resolutions will be voted on as a Consent Agenda;

Report of Municipal Clerk, Tax Collector

RESOLUTIONS:

- 2022 - #61 Refund of Community Center Rental
- #62 Amendment to Resolution #2022 – 02
- #63 Amendment to Resolution #2022 – 11
- #64 Temporary Appropriation #2
- #65 Payment of Bills
- #66 Community Development Block Grant Program Subgrant Agreement
- #67 Authorization for Remington Vernick to act on behalf of the Borough of Helmetta

	Motion	Second	Aye	Nay	Abstain	Absent
Reid			✓			
Duffy		✓	✓			
Dzingleski	✓		✓			
Karczewski			✓			
Mena			✓			
Stasi			✓			

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on February 16, 2022.

Sandra Bohinski

SANDRA BOHINSKI, RMC
Municipal Clerk

RESOLUTION

2016 - 68


FFEE FOR EXTRA HOURS FOR COMMUNITY CENTER RENTAL

BE IT RESOLVED, that if anyone is interested in renting the Community Center for more than four hours, the fee shall be \$100.00 per hour.

	Motion	Second	Aye	Nay	Abstain	Absent
Reid			✓			
Duffy			✓			
Dzingleski		✓	✓			
Karczewski			✓			
Mena	✓		✓			
Stasi			✓			

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held February 16, 2022.


SANDRA BOHINSKI, RMC
Municipal Clerk

RESOLUTION

#2022 - 69

CLOSED SESSION

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

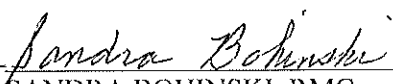
LITIGATION

Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

	Motion	Second	Aye	Nay	Abstain	Absent
Reid			✓			
Duffy			✓			
Dzingleski	✓		✓			
Karczewski			✓			
Mena		✓	✓			
Stasi			✓			

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held February 16, 2022.


SANDRA BOHINSKI, RMC
Municipal Clerk

ORDINANCE #2022-01

BOROUGH OF HELMETTA
COUNTY OF MIDDLESEX, STATE OF NEW JERSEY

CALENDAR YEAR 2022
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS
AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law (N.J.S.A. 40A:4-45.1 et seq.) provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.50% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Borough Council of the Borough of Helmetta in the County of Middlesex finds it advisable and necessary to increase its CY2022 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Mayor and Borough Council hereby determines that a 3.5% increase in the budget for CY2022 amounting to \$38,828.86 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and

WHEREAS, the Mayor and Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Mayor and Borough Council of the Borough of Helmetta, in the County of Middlesex State of New Jersey, a majority of the full authorized membership of this Governing Body affirmatively concurring, that in the CY2022 budget year, the final appropriations of the Borough of Helmetta shall, in accordance with this Ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5%, amounting to \$38,828.86 and that the CY2022 municipal budget for the Borough of Helmetta be approved and adopted in accordance with this Ordinance; and

BE IT FURTHER ORDAINED that any amount authorized by this Ordinance that is not appropriated as part of the final CY2022 budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

BE IT FURTHER ORDAINED that a certified copy of this Ordinance as introduced be filed with the Director of the Division of Local Government Services within five (5) days of introduction; and

BE IT FURTHER ORDAINED that a certified copy of this Ordinance upon adoption, with the recorded vote included thereon, be filed with said Director of the Division of Local Government Services within five (5) days after such adoption.

ORDINANCE #2022-01

BOROUGH OF HELMETTA
COUNTY OF MIDDLESEX, STATE OF NEW JERSEY

Introduced: January 19, 2022
Recorded Vote
Motion made by *Councilman Dzingleski*
Second by *Councilman Reid*

Roll Call

	RECORDED VOTE			
	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Council President Dzingleski	✓			
Councilman Duffy	✓			
Councilman Karczewski	✓			
Councilman Mena	✓			
Councilman Reid	✓			
Councilman Stasi	✓			

Adopted on First Reading
Dated: January 19, 2022

Sandra Bohinski
Sandra Bohinski, Borough Clerk

Adopted: February 16, 2022
Recorded Vote
Motion made by *Councilman Dzingleski*
Second by *Councilman Mena*

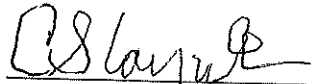
Roll Call

	RECORDED VOTE			
	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Council President Dzingleski	✓			
Councilman Duffy	✓			
Councilman Karczewski	✓			
Councilman Mena	✓			
Councilman Reid	✓			
Councilman Stasi	✓			

Adopted on Second Reading
Dated: February 16, 2022

Sandra Bohinski
Sandra Bohinski, Borough Clerk

Approval by the Mayor in this



Christopher Slawick, Mayor
Borough of Helmetta

• MINUTES - January 19, 2022

MOTION - Councilman Duffy SECOND - Councilman Reid ROLL CALL:

6 - 0

* REPORTS OF MAYOR, COUNCILMEMBERS, BOROUGH ADMINISTRATOR,
BOROUGH ATTORNEY

Mayor Slavicek stated that all checks will be given to the Finance Department for deposit.

Councilman Reid stated that a Recreation Committee will be held. He asked about the status of the flood committee. The Mayor said that a letter will be sent with the gift cards to see who would like to be on the committee. Councilmembers Reid, Duffy and Karczewski expressed the desire to be part of the committee.

* NEW BUSINESS

Additional fees to charge for Community Center Rental for *over* four (4) hours
RESOLUTION# 2022 - 68

MOTION - Councilman Mena SECOND - Councilman Dzingleski ROLL CALL: 6

- 0

* ORDINANCE 2022 - 01 (Second Reading)

Ordinance to exceed the Municipal Budget Appropriation limits and to establish a Cap Bank (N.J.S.A. 40A:4-45.14)

MOTION to open to the Public by Councilman Reid - SECONDED Councilman Mena ROLL CALL: 6 - 0

No one from the Public wished to speak. MOTION to close to the Public by Councilman Dzingleski and SECONDED by Councilman Reid.

MOTION to adopt - Councilman Dzingleski SECOND - Councilman Mena
ROLL CALL: 6 - 0

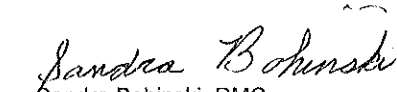
* RESOLUTION #2021 - 69 CLOSED SESSION - Litigation

MOTION - Councilman Dzingleski SECOND - Councilman Mena
ROLL CALL: 6 - 0

MOTION to Open by Councilman Dzingleski and SECOND by Councilman Mena ROLL CALL: 6

- 0

* ADJOURNMENT There being no further business a motion to adjourn the meeting at 8:05 p.m. was made by Councilman Mena and seconded by Councilman Duffy. All were in favor.


Sandra Bohinski, RMC
Municipal Clerk